

MID DEVON DISTRICT COUNCIL

The **ANNUAL MEETING** of the **MID DEVON DISTRICT COUNCIL** will be held in the Phoenix Chambers, Phoenix House, Tiverton on Wednesday, 9 May 2018 at 6.00 pm

ALL MEMBERS of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

[The next ordinary meeting is scheduled to be held in Tiverton on Wednesday, 27 June 2018 at 6.00 pm]

STEPHEN WALFORD

Chief Executive

30 April 2018

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

Reverend David Lyddon (Associate Priest of St Pauls and St Georges Churches, Tiverton) will lead the Council in prayer.

AGENDA

1 Chairman of the Council

To elect the Chairman of the Council for the year 2018/19.

2 Apologies

To receive any apologies for absence.

3 Minutes (Pages 5 - 14)

Members to consider whether to approve the minutes as a correct record of the meeting of Council held on 25 April 2018.

The Council is reminded that only those Members present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

4 Vice Chairman of the Council

To elect the Vice Chairman of the Council for the year 2018/19.

5 Chairman of the Scrutiny Committee

To elect the Chairman of the Scrutiny Committee for 2018/19.

6 **Appointment of Committees, Sub Committees, Working Groups and other Internal Bodies** *(Pages 15 - 18)*

It is **recommended**:

- (a) that the Council approve the allocation of seats on Committees and other Council Bodies as shown on the schedule;
- (b) that Members be appointed to Committees in accordance with the names notified to the Chief Executive by each of the Political Groups represented on the Council, to give effect to the approved allocation of seats in (a) above;
- (c) that Members also be appointed to Working Groups and other Internal Bodies in accordance with the names notified to the Chief Executive by each of the Political Groups represented on the Council, to give effect to the approved allocation of seats in (a) above;
- (d) that the Chief Executive be authorised to make changes to membership of Committees, Working Groups and other Internal Bodies as may be notified to him from time to time by the relevant Political Group to which those seats have been allocated by the Council;
- (e) that the appointments to seats remaining to be filled by ungrouped Members shall be made at this meeting.

7 **Appointment to Outside Bodies** *(Pages 19 - 22)*

To consider the list of appointments to outside bodies and seek representatives to the vacant positions available.

8 **Scheme of Delegations**

To agree the existing scheme of delegations as set out in Part 3 of the Constitution. (The Scheme of Delegation sets out the levels of decision making within the Council, outlining those to be made by Council, the Cabinet, individual Cabinet Members, those Committees with regulatory functions and officers).

9 **Programme of Meetings**

To approve the programme of ordinary meetings of the Council for the year 2018/19:

27 June 2018
29 August 2018
24 October 2018
19 December 2018
27 February 2019
24 April 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

Fax:

E-Mail: sgabriel@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.